

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday - January 8, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Also present were two of the public. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda. 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of December 11, 2018. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing December 12, 2018 through January 8, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

Plan Commission meeting - Request for James & Julie Zblewski (646 Cty Rd J N) parcel # 032-24-0902-02.01 (45.96 acres) located on Merryland Drive to change zoning currently zoned A1 to A3 for construction of a single family home. Parcels along and across the street from this location are currently zoned A2 and A3 respectively. Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to change zoning on parcel # 032-24-0902-02.01 from A1 to A3. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a temporary Class B license for the Rosholt Area Booster Club for an event on January 26, 2019. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve a temporary Class B license for the Blackhawk Archers for an even on February 1-2, 2019. 3 ayes. 0 nays. Motion carried.

Action on the updated/revised job descriptions for the Town road crew, (full time & part time), also updated/revised town benefits, sick leave/vacation for full time employees and added a town cell phone policy. The full time employees and part time employee have been informed and the forms have been signed and become part of their personnel file.

Brief discussion regarding ATV/UTV on town roads. No further information provided, however the town has received notification of other town's in the area reviewing this option. Big question continues to be "who is liable?" The town is responsible for signage on all roads (whether open or not to ATV/UTV's), when is trail open, speed limit, which roads are available to the trail, etc. No one in attendance to continue conversation.

Chair Check

- Sacred Heart Church is considering donating to the Town a parcel approximately 3.3 acres for a park. The Town would need a public meeting for approval from town residents. The parcel has electricity and would be responsible for the monthly fee (currently \$29.99). The diocese has approved - however, the parish council, followed by parishioners, etc need to approve. The church is also pursuing a project that would affect Church Street. This conversation is ongoing.
- Town roads that need improvements include Country Ln (two culverts), County Ln (culverts), North Star, Ellis Rd (paved), Merryland Rd (paved), Collins Lake South, Stately Conifer Ridge, 10th St, Butterfield Rd, Stroik Ln, Rustic Rd, Erin Rd, Oakwood Ln, Bentley Rd (partial), continue graveling roads (Burbank Ln, Freedom Dr, Singer Ln, Carriage Ln). These roads are under review and are not inclusive, we will continue to review before road work meeting.
- Spring Primary Election - February 19, 2019 for residents residing within Stevens Point School District

### **NEXT TOWN BOARD MEETING - TUESDAY, FEBRUARY 12, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7.10PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Wednesday, February 20, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Also present were four residents of the town and guest speaker. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda. 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of January 8, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing January 9, 2019 through February 12, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.  
Plan Commission meeting - No February meeting

Guest speaker, Kristi Cooley with the Aging & Disability Resource Center of Portage County (ADRC), highlighting the ADRC Nutrition Program. The Nutrition Program offers a variety of services including Senior Dining, Home delivered Meals, Liquid Nutrition Supplements and My Meal, My Way. The purpose of the program is to promote health and independence, balanced nutrition and social interaction while reducing hunger and food insecurity. Nutrition programs promote nutritional well-being, helping seniors to stay happy, healthy and independent. The program is designed to provide meals and supportive services to people 60 years of age and over, and their spouses. My Meal, My Way offers a meal to seniors Monday, Wednesday and Friday at Sunshine & Grzyba's Rosholt Cafe. Reservations are not required and no eligible participant will be denied a meal based on ability to contribute toward the cost of the meal (generally \$4.00 donation).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a temporary Class B license for Sacred Heart Parish (Ponczka Bingo & Spaghetti Dinner) events on March 3 and March 9, 2019. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve two renewal operator's licenses Class B 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the updated/revised job descriptions for the Town Clerk and Treasurer, list of monthly duties along with year around duties and election instructions. 3 ayes. 0 nays. Motion carried.

### Chair Check

- Sacred Heart Church sent letter to the bishop regarding donating to the Town a parcel approximately 3.3 acres. The parishioner's ok'd the request and requires the bishop to sign off. We hope to include at the April Annual meeting for town residents to vote on subject.
- Town roads that need improvements include Country Ln (two culverts), County Ln (culverts), North Star, Ellis Rd (paved), Merryland Dr (paved), Collins Lake South, Stately Conifer Ridge, 10th St, Butterfield Rd, Stroik Ln, Rustic Rd, Erin Rd, Oakwood Ln, Bentley Rd (partial), continue graveling roads (Burbank Ln, Freedom Dr, Singer Ln, Carriage Ln). These roads are under review and are not inclusive, we will continue to review before road work meeting. Will require notice for bids on Merryland Drive pavement. Plan to set up a meeting to discuss 2019 roads needs, etc.
- Also, town crew should verify how many "high water signs" available for spring thaw.
- Spring Primary Election - February 19, 2019 for residents residing within Stevens Point School District was a small turnout. Reminder of upcoming April 2, 2019 Spring Election.
- Read a "thank you card" from a Rosholt bus driver & students for their appreciation to all the town snow plow driver's/worker's for their efforts and dedication in helping maintain safe roads. Also, received several calls from residents for compliments/positive comments on snow plowing.

### **NEXT TOWN BOARD MEETING - TUESDAY, MARCH 12, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 6:59PM. 3 ayes. 0 nays. Motion carried.  
Submitted by Lori Printz - Clerk/Treasurer

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday, March 12, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Also present were two residents of the town and one guest. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda. 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of February 20, 2019 and correct agenda #6 date from February 12th to February 20th due to rescheduling of meeting. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing February 13, 2019 through March 12, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.  
Plan Commission meeting - No March meeting

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the updated/revised job descriptions for the Town Chair and Town Supervisor positions with one correction on RESCUE SERVICE - the Town of Sharon is served by the "**SHARON** EMS" (not Rosholt EMS) and Portage County EMS. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve adopting the Town of Sharon Election Day Emergency Response Plan. (A copy will be sent to the Portage County Clerk for their records). 3 ayes. 0 nays. Motion carried.

### Chair Check

- Reminder of the upcoming Spring Election on Tuesday, April 2, 2019 and Town Annual meeting on Tuesday April 16, 2019
- Also working on future ordinances regarding fireworks, no parking signs & updating the Uniform Building Code
- No additional info regarding Sacred Heart parcel donated to the Town of Sharon and dedicated as a town park. No additional cost in insurance, minimal monthly electric bill would transfer to town, waiting for letter that authorizes approval from the bishop. If/when letter received, will require town residents vote on accepting the donation.
- Portage County highway dept should have information soon regarding blacktop

Jeanne Dodge, District 21 supervisor mentioned on March 28, 2019 there will be a meeting regarding a new proposal on green space.

### **NEXT TOWN BOARD MEETING - TUESDAY, APRIL 9, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7:13PM. 3 ayes. 0 nays. Motion carried.  
Submitted by Lori Printz - Clerk/Treasurer

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday, April 9, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Also present were fourteen residents of the town, one visitor and three guests. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda. 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of March 12, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing March 13, 2019 through April 9, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

Plan Commission April 3, 2019 meeting - Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve request on parcel # 032-25-0906:19, located at 4418 Bentley Rd Rosholt, WI to do a land split. (currently zoned A4) This split would include a house with approximately 5 acres. (Agent: Lisa Cychosz) 3 ayes 0 nays. Motion carried.

Motion/Recommendation by Supervisor Gagas, 2nd by Supervisor Gibbs for approval to allow "Special Exceptions Use-Kennels" for Danielle Kelley, 7316 State Hwy 66 Custer, WI - Parcel # 032-24-0909-08:08 requesting "Special Exceptions Use-Kennels" on the 3.41 acres currently zoned A4. Ten letters were sent to neighboring landowners for feedback & voice their concerns. Biggest concern was noise control and animal capacity. Danielle Kelley provided a kennel proposal amendment addressing noise control by offering soundproofing installed suites, dogs will have outdoor recreation time between 9am and 5pm, no more than 5 dogs will be outside at any given time and will always be under supervision of an employee and include no more than 18 dogs and 6 cats at any given time. Statement indicating Portage County does inspect the facility and owners open to inspections. 3 ayes 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas for the Felician Sisters of North America, 7381 Church St Custer, WI, Parcel # 032-24-0909-12.05, requesting a variance to install a sign in the right of way. 3 ayes 0 nays. Motion carried

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to adopt an Ordinance # 19-01 exempting the Town from obtaining a Surety Bond for tax collection. (Clerk indicated that the Portage County Treasurer requested a copy of either the Town's Surety Bond or an Ordinance in lieu of the Bond). 3 ayes 0 nays. Motion carried.

Guest Speaker - Dr Christopher Thompson (currently Rosholt School Elementary principal and next year will be the Rosholt School District Administrator): update on Rosholt School District (RSD) trends - over the last 20 years the enrollment has declined & project 536 students in 2020, this is not unique & continue to be financially sound, current mill rate \$9.43 per \$1000 assessed property value & may reduce between \$9.39 to \$9.43 in the future, the 2020 budget has began already. A survey was mailed to residents & questions regarding proposed child care program. This would have no impact on property taxes. RSD has eight townships. Surrounding schools like Tigerton has been offering this service to 10 years & Shiocton since September 2018. Offer child care starting at 6 weeks old to 5 years of age. RSD can collect state aid on the children, charge competitive rates, would be licensed and child care program would be treated as a business and would be separate from the RSD program. The program would be open year around, (one week shut down in July) and possibly open 6am - 6pm, possibly 50-60 children capacity, district residents will be offered program first followed by outside residents if room available. They may partner with CAP Services or YMCA to minimize risk. This program is in the talking stage & will continue listening sessions in the future. Info will be in Rosholt Record.

#### Chair Check

- Summary of Spring Election on Tuesday, April 2, 2019, the chair, supervisors and clerk/treasurer were re-elected
- RFD fire inspections completed for town hall & garage (first of two conducted each year) - OK
- Town hall hosting a groundwater screening (offering free quick screening to learn about possible nitrates in their well water) - held on Wednesday, May 22, 2019 from 2PM-6PM, check out facebook, website & town kiosks for additional info from Portage County
- Reviewing Rosholt Fire Dept bylaws - currently do not charge town residents for fire calls, question to residents - should we charge? Not much response - other than number of fire calls were small last year. No comment from Town of Alban or Village of Rosholt regarding moving forward with discussion on second fire station (located within the Town of Sharon).
- Quotes for town roads & garage roof being mailed & published in the journal soon
- REMINDER - TOWN ANNUAL MEETING - TUESDAY, APRIL 16, 2019 AT 6PM

Jeanne Dodge, District 21 supervisor mentioned there was no decision regarding the City offering to the County for the Annex building. The City would give the County the library, ADRC building & 20 acres in the business park. Pro's for green space - less expensive to build vs downtown, I39, Hwy 10 & County HH corridor. Major investment on existing buildings to upgrade & every month delayed is adding several hundred's of thousands of dollars. County Exec & County Chair discussing ambulance service. on March 28, 2019 there will be a meeting regarding a new proposal on green space.

#### **NEXT TOWN BOARD MEETING - TUESDAY, MAY 14, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7:36PM. 3 ayes. 0 nays. Motion carried.  
Submitted by Lori Printz - Clerk/Treasurer

## TOWN OF SHARON BOARD ANNUAL MEETING

TUESDAY APRIL 17, 2018

Chairman Jeffery Check called the meeting to order at 6:00 P.M.

The Pledge of allegiance was spoken. Present were Board Members, Jeff Check, Bill Gibbs, Curtis Gagas, and Deputy Clerk, Alice Wierzba. Lori Printz was absent for medical reasons. Also present were 10 other people in the audience.

Notice of the meeting was posted in 3 places in the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Cafe, kiosk in front of North Star Machine) and posted on facebook.

The minutes from the 2017 annual meeting were gone over. Motion by Mike Kaminski, 2nd by Helen Basinski to accept the minutes as presented. All in favor by voice vote. No nays. Motion carried.

Handouts of the financial report and debt summary were available to all attendees as they came into the meeting. Alice Wierzba gave highlights of the annual financial report, fund balances and debt summary. Alice asked for any questions on the report. There were no questions. Don Rusch asked if a fixed asset and earnings statement along with a complete balance sheet could be included in next year's meeting handouts. Alice said she would pass the request on to Lori.

Mr. Check opened up the meeting to public comments and questions.

Motion was made by Alice Wierzba, 2nd by Helen Basinski that for the 2019-2021 term of office the Clerk/Treasurer salary should go back to \$27810.00 as it was in the 2015-2017 term of office and the Town Should pay its own share of State Retirement for the position. Show of hands vote was taken. There were 9 aye votes and 4 nay votes. Motion was carried.

Helen Basinski addressed the Town Supervisor's salaries. She stated that some of the other Portage County town's supervisors receive substantially larger salaries.

Motion by Don Rusch, 2nd by Logan Brice that new position descriptions be completed for all elected positions in the Township and that a wage comparison for offices be compiled and presented by the next Annual Meeting or sooner if possible. All in favor. Motion carried.

Motion by Don Rusch, 2nd by Nathan Rombalski to set the date for next years annual meeting as Tuesday, April 16, 2019 at 6:00 PM. All in favor. Motion carried.

Motion by Mike Kaminski, 2nd by Helen Basinski to adjourn the meeting at 6:25 PM. All in favor. Motion carried.

Submitted by Alice Wierzba  
Deputy Clerk  
Town of Sharon

Town of Sharon Plan Commission Meeting Minutes for Wednesday April 3, 2018

Meeting was called to order at 6:30 pm by Chairman Bill Gibbs.

Roll Call Taken. Plan Commission members present were Bill Gibbs, Curtis Gagas, Randy Wisniewski, Nathan Rombalski, Michael Somers & Helen Basinski. Diane Garski was absent.

Meeting Notice was posted in three places in the Town of Sharon, on Facebook & Town of Sharon Website.

Motion made by Curtis & 2<sup>nd</sup> by Helen to change wording for #8 to read discussion/recommendation in place of discussion/action for the Danielle Kelley request & then approval of agenda with this correction. 6 ayes 0 nays. Motion carried.

Motion made by Randy & 2<sup>nd</sup> by Nathan to approve the January 2, 2019 meeting minutes. 6 ayes 0 nays motion carried.

Discussion/Action for William Gagas request on Parcel #032-25-0906:19 located at 4418 Bentley Rd Rosholt to do a land split. This split would include house with approx. 5 acres on this parcel. Currently zoned A4. Agent Lisa Cychosz. Motion made by Michael & 2<sup>nd</sup> by Randy to approve request that would allow split to include house along with approx. 5 acres. 6 ayes 0 nays motion carried.

Discussion/Recommendation for Danielle Kelley, 7316 State Hwy 66, Custer. Parcel #032-24-0909-08:08. Danielle is requesting "Special Exceptions Use-Kennels" on the 3.41 acres currently zoned A4 property. Letters were sent to neighboring land owners who were present at the meeting to voice their concerns. Main concern was barking. It was suggested by neighboring land owner that Dogs only be outside from 7 am to 6 pm to allow evening quiet time. Motion made by Randy & 2<sup>nd</sup> by Nathan to recommend approval to allow "Special Exceptions Use-Kennels". 6 ayes 0 nays motion carried.

Discussion/Action for the Felican Sisters of North America, 7381 Church St, Custer Parcel #032-24-0909-12.05. The Felican Sisters are requesting a variance to install a sign in the road right of way. Motion made by Curtis & 2<sup>nd</sup> by Helen to approve request to install a sign in road right of way. 6 ayes 0 nays Motion carried.

Chairman's report-Nothing to report.

Public Comment-No comments.

Next meeting (if needed) Tuesday May 7, 2019 @ 6:30 pm.

Motion made by Randy & 2<sup>nd</sup> by Michael to Adjourn. 6 ayes 0 nays. Motion carried.

Submitted by Helen Basinski

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday, May 14, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk/Treasurer, Lori Printz. Also present were seven residents of the town and six guests. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to move item number 12 of the agenda to number 8. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda as amended. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of April 9, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing April 10, 2019 through May 14, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

Continue ATV/UTV discussion on town roads - Mark Bauer spearheading information regarding request to open every town road with installation of signs at beginning & end of road. This would save the club lots of money. The ATV/UTV club would install with road specifications & would require calling diggers hotline in advance. Town of Dewey recently approved ATV/UTV on all town roads between 10AM - 5PM. Another town in the county also addressing this issue. Question regarding who pays if ATV/UTV does damage on personal property? Town or Club? What about trespassing? Town of Stockton Chair Bronk interjected pursuing with county on board to address this concerns and the recent towns that have approved these trails are more rural - Stockton & Sharon are busier with multiple highways and county road crossings. Another option - why open all town roads - maybe open certain town roads. Another visitor addressed the concern if ATV/UTV drives 10-15 MPH, like a tractor, also a road concern. The Town of Sharon would like to see a map of possible ATV/UT routes beforehand. How does the county fit into this subject? Need a plan, need county interest/input, need a route & possibly invite the county commissioner, sheriff and possibly other surrounding town board members to attend meeting and discuss together. Speed limit is NOT enforceable - the DNR nor Sheriff's department can site speed offenders and the town does not have a constable. The town can pull ordinance if too many complaints, etc.

Chair Check received two Plan Commission applications for two openings. Chair Check recommended that Randy Wisniewski remain as a plan commission member and that James (Jim) Hilger be appointed as a new member of the plan commission for terms commencing May 2019 and ending April 30, 2022. Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the plan commission appointments for Randy Wisniewski and Jim Hilger. 3 ayes 0 nays. Motion carried.

No Plan Commission report - no May meeting

Brief discussion regarding the Town of Sharon support of the Portage County transferring ownership of the County Annex Bldg & Portage County Law Enforcement Center to the City, in exchange for the City transferring to the County the ownership of the County Public Library & Aging & Disability Resource Center, along with 20-25 acres of land in the east park Commerce Center as recommended by the Portage County Executive, Chris Holman.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to pass a resolution for borrowing \$48,000 for 3 years at an interest rate of 3.5% for a 2014 Ford F550 (for sale by local contractor, less than 14000 miles, 11' bed, tilt bed, split boss blade, rear camera, parked in garage, great condition). 3 ayes. 0 nays. Motion carried, International Bank of Amherst loan approved and papers signed.



Chair Check

Quotes for the Town of Sharon garage elastomeric roof coating were presented: The board approved the quote from Badger Coatings & Insulation with a price of \$13,488.00. Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to award Badger Coatings & Insulation. 3 ayes. 0 nays. Motion carried.

Chip seal 10th Street, Stroik Lane, Valley Lane, Collins Lake Lane S, Bentley Rd (Cty K to Cty Y), Butterfield Rd and Country Lane, to Scott Construction Inc with a quote of \$88,498.00. Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to award Scott Construction Inc. 3 ayes. 0 nays. Motion carried.

FYI - Merryland Road black top bids will be conducted separately per republication for LRIP project.

Reminder: Town of Sharon Spring clean up Saturday, May 18th (8am-2pm), Town residents can bring in sample of well water for Nitrate screening, Wednesday, May 22nd (2-6pm), Open Book mtg Tuesday, May 21st (1-3pm) and Board of Review meeting, Tuesday, May 28th (6-8pm)

On the June agenda, we will discuss more in depth regarding RFD bylaws - whether to charge for fire calls or not, need the three townships to agree on this subject and need to address fee. The money could be used to offset current expenses or have a separate account for a future need, etc.

### **NEXT TOWN BOARD MEETING - TUESDAY, JUNE 11, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7:52PM. 3 ayes. 0 nays. Motion carried.  
Submitted by Lori Printz - Clerk/Treasurer

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday, June 11, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk/Treasurer, Lori Printz. Also present were nine residents of the town and three guests. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of May 14, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing May 15, 2019 through June 11, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

Discussion regarding The Backyard Grill LLC request for a fireworks display at their location was presented and a new location was presented within the township: 1861 Ellis Rd Custer, WI. The town board was not aware/notified prior to the meeting of this info. Town board received email from Nick & Diane Somers denying parking on their property & disapproved of fireworks at initial location due to organic crops in the vicinity. Discussion continued with no parking allowed on County Rd J, Ellis Rd and State Hwy 66. Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the fireworks display providing the following conditions are met & provided to the town for their records: 1. require Zoromski Farms to be contacted & their approval in writing for the fireworks display at Ellis Rd location 2. require Plover River Farms (Nick & Diane Somers) to be contacted & their approval in writing for the fireworks display at Ellis Rd location 3. Require Rosholt Fire Dept Chief approval with proof 4. Require Butch Filtz (WJ Filtz properties) to be contacted for verbal approval on parking on his property. 3 ayes. 0 nays. Motion approved with conditions.

Plan Commission Chair Gibbs report action on parcel #032-25-0910-02.01, property located at: 7823 Wilderness Dr Rosholt, WI, to request a 2 acre parcel lot split with house from existing 20 acres by James & Renee Lepinski. (lot averaging used & approved by Portage County Planning & Zoning). Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the 2 acre lot split with house from existing 20 acre parcel for James & Renee Lepinski. 3 ayes. 0 nays. Motion carried.

Plan Commission Chair Gibbs also welcomed new member, Jim Hilger and confirmed Portage County approved the dog kennel within the township.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve 10 renewal Class B retail license applications and 4 Cigarette & Tobacco product licenses. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve 18 renewal bartender licenses and 5 new bartender licenses with documentation and approved background. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to pass a resolution for borrowing \$85,000 for 5 years to purchase a used 2013 Western Star Truck (not budgeted & will replace 2000 Peterbilt) and to pass a resolution for borrowing \$250,000 for 7 years to resurface Merryland Drive (budgeted). 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs for the Town of Sharon to charge for fire calls for town residents. (This motion will be shared at the Rosholt Fire Dept meeting due to updating the bylaws. No confirmation regarding dollar amount. Discussion productive and must be approved by Town of Alban and Village of Rosholt). 3 ayes. 0 nays. Motion carried.

Chair Check confirmed spring clean-up on Saturday, May 18th was a good turn out & town received \$270 for share of the salvage collected. Brief summary of Portage County Nitrate screening on May 22nd, a total of 57 samples completed. 3 samples exceeded standard nitrate concentration & residents offered a

kit to request further testing from UW for a fee. The town is willing to conduct another free nitrate screening in the fall of 2019 or May 2020. Portage County is open and available, need to contact to confirm. The Open Book meeting (May 21st) resulted in 3 people attending and the Board of Review (May 28th) resulted in no activity. Update on roads: Merryland Drive is scheduled to be resurfaced this week beginning Wednesday, June 12th and the various town roads for chip sealing will be starting shortly. (10th St (share w/town of Stockton), Stroik Ln, Valley Ln, Collins Lake Ln S (share w/town of Alban), Butterfield Rd and Country Ln) and County Line has severe water issues/damaged areas, Wilderness Rd still has water crossing the road with large pot holes (located in wetland areas).

Public comment - Chad Kurszewski provided a possible town road map regarding ATV/UTV usage. Portage County Commissioner is looking at this also. Town of Dewey recently passed ordinance - however does not have the county roads & state highway like our township.

Pat Wanserski discussing second driveway to remain at his Merryland Drive property. It is used minimally and is aware of the safety issue. The town board member(s) will take a road trip to review this second driveway and get back to Pat.

#### **NEXT TOWN BOARD MEETING - TUESDAY, JULY 9, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 8:06PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

Town of Sharon Plan Commission Meeting Minutes for Tuesday June 4, 2019

Meeting was called to order by Chairman Bill Gibbs at 6:30 pm.

Roll Call Taken: Plan Commission Members present were Bill Gibbs, Nathan Rombalski, Randy Wisniewski, Michael Somers Jim Hilger & Helen Basinski. Curtis Gagas was absent.

Meeting Notice was posted in three places in the Town of Sharon, on Facebook & Town of Sharon Website.

Motion made by Helen & 2<sup>nd</sup> by Randy to approve agenda. 6 ayes 0 naves motion carried.

Motion by Nathan to correct 2018 on 1<sup>st</sup> line of minutes to 2019 & then approve minutes 2<sup>nd</sup> by Randy. 6 ayes 0 naves Motion carried.

Discussion on request to split a 2 acre parcel with house from existing 20 acres by James & Renee Lepinski LVG Trust 308 Ross Ct Stevens Point WI. Property located at 7823 Wilderness Dr Rosholt, WI. Parcel # 032-25-0910-02.01. Motion made by Randy to approve split of 2 acres with house on Parcel # 032-25-0910-02.01 & 2<sup>nd</sup> by Michael. 6 ayes 0 naves Motion carried.

Chairman's report: County approved Danielle Kelley Special Exceptions Use-Kennels request on Parcel # 032-24-0909-08.08.

Public Comment: Told to keep up the good work

Next meeting if needed July 2, 2019.

Motion made by Michael & 2<sup>nd</sup> by Nathan to adjourn. 6 ayes 0 naves motion carried.

Submitted by Helen Basinski

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday, July 9, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk/Treasurer, Lori Printz. Also present were three residents of the town and two guests. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of June 11, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing June 12, 2019 through July 9, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

No July Plan Commission meeting.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the revocation of the Class B retail license for Rebecca Sankey of Sankey's Pub & Grub effective July 15, 2019. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Town Chair Check to approve a new Class B retail liquor license for agent, Kimberly Gibbs of Kamp's Korner Bar & Grill Inc effective July 15, 2019. (all applications, seller's permit number, federal identification number, published notice, approved background and payment received). Supervisor Gibbs abstained from voting. 2 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve operator's license for two renewals (Sarah Kubisiak and Patrick Domaszek). 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve a temporary Class B license for the Sacred Heart Church picnic. 3 ayes. 0 nays. Motion carried.

Chair Check informed us that no new communication has been received regarding the ongoing discussion on ATV/UTV on town roads. Next step was to attempt a joint meeting with the County and Sheriff's department to roundtable their thoughts and ideas on this subject. A Town of Stockton supervisor also indicated they have been approached and have similar obstacles and are waiting/watching what the neighbor townships are doing. ATV/UTV are not allowed on the right of way on county roads.

Chair Check confirmed that the Town of Sharon has already decided to charge for town residents for fire calls and use that money for Rosholt Fire District major purchases. No new info on updating by-laws. Second fire station at a standstill.

Chair Check verified chip sealing on town roads completed as well as Merryland Drive resurfaced with new shoulders. Estimate for cost of Merryland Drive resurfacing and bridge (began 2016 with engineering through June 2019) was \$404,000.00. The town garage roof will begin work on washing/priming and sealing nuts/screws this week. The roof will cure for two weeks and finished work will follow. Should be completed by August 1st.

District 21 Supervisor, Jeanne Dodge commented the addition to the County is ongoing (Justice Center). The greenspace was voted down 10-13, waiting for city council meeting next. The public is pushing to keep downtown.

Town resident asked if any word on Sacred Heart church parcel - no communication received.

### **NEXT TOWN BOARD MEETING - TUESDAY, AUGUST 13, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 6:58PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday, August 13, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk/Treasurer, Lori Printz. Also present was one resident of the town and one guest. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of July 9, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing July 10, 2019 through August 13, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

Plan Commission Chair Gibbs reported action on parcel #032-24-0916-08.13 on a request from owner Ken Kizewski to change zoning from 5 acre parcels to 2 acre parcel. Parcel is 23.49 acres. The owner was provided with a copy of the Town of Sharon sub division ordinance & setbacks. (The request was for zoning change only). Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve changing zoning on parcel #032-24-0916-08.13 to A4. 3 ayes. 0 nays. Motion carried

Plan Commission Chair Gibbs also advised of upcoming proposed zoning changes to the Portage County Wellhead Protection Districts information meeting to be held August 21, 2019 at 7PM at the Portage County Annex Bldg Conference Rooms 1 & 2. Chair Gibbs recommended attendance.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a temporary Class B license for Blackhawks Archery event. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve four operator's license's (three new licenses with certificate & background approved & one renewal). 3 ayes. 0 nays. Motion carried.

Brief discussion regarding three ordinances (update/revision of Uniform Dwelling Code, new No Parking on town roads and new Fireworks). The town is also in the process of continuing discussion on possible update/revision on fire call billing ordinance. The town will invite the town building inspector to attend the September meeting to assist in questions/concerns/comments on the Uniform Dwelling Code.

Chair Check indicated he received a call from ATV/UTV individual regarding additional information will be dropped off to the town office. Town of Bevent recently passed an ATV/UTV ordinance.

Chair Check stated the town garage roof has been completed & skylights were replaced with metal. The severe weather storm from July 19/20 remains ongoing. FEMA has not declared the state a disaster. The town continues to track time, equipment, etc for reporting purposes. Rosholt Fire Dept opened up & provided showers, water for livestock & bottled water. The utility company asked if there was any way the town could identify residents that require continuous power due to health, etc? Due to privacy/confidentiality issues - sensitive subject & no list available. The town hall front basement window was replaced - possibly damaged by traffic. One town crew member attended the Roadside Invasive vegetation workshop on July 23rd & was informative, provided ample materials along with a tour to review the culprits first hand. If another workshop becomes available, the other town crew person will attend. The town office computer Windows 7 will be unsupported come January 2020. The clerk is researching options and leaning toward a new computer with Windows 10. Adding an upgrade to a computer that is aging may not be in our best interest for the long term. Chair contacted the Portage County Planning & Zoning regarding the fire damaged home on 3288 State Hwy 66 (Flrkus - Feb 2017) - what is the status or direction taken to address the eye sore structure? They indicated unable to contact owner - have no cell phone & Corporate Counsel would pursue demolition, however years backlogged. Also, what about the fence for dog kennel at 7316 State Hwy 66? It is not done & no follow

up. No follow up on abandoned or unlicensed cars on town properties.

Clerk reported on Rosholt School District - Board of Education advisory Ad Hoc Child Care Program committee - toured Tigerton school to review their layout, have 74 children - (this changes during school schedule), have four full time employees & several part time employees. Four different rooms to separate the children ages, depending on age bears a factor on number of child care employees. Must have fenced separated outside play area, each room have there own refrigerator, children are provided food from the school lunch program - school does receive money for each child to offset expenses. Tigerton receives two stars rating out of a possible 5 stars. The goal is to receive a 3 star rating - but very difficult because this would require every child care employee to be certified. Due to part time employment & turnover, very difficult to achieve. Next meeting scheduled Monday, August 19th.

District 21 Supervisor, Jeanne Dodge commented the Town of Stockton plans on attending the Portage County Wellhead Protection District meeting on August 21st. They are planning to request more time to research/study the information. The Stanley Street re-striping was completed in Stevens Point - changing from four lanes to two lanes with a median for turning & paint stripping for pedal bikes.

**NEXT TOWN BOARD MEETING - TUESDAY, SEPTEMBER 10, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7:37PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

Town of Sharon Plan Commission Meeting Minutes for Tuesday August 6, 2019

Meeting called to order by Chairman Bill Gibbs at 6:30 pm.

Roll Call Taken: P.C. Members present were Bill Gibbs, Nathan Rombalski, Randy Wisniewski, Michael Somers, Jim Hilger, Curtis Gagas, & Helen Basinski.

Meeting Notice was posted in three places in the Town of Sharon, on Facebook & Town of Sharon Website.

Motion made by Randy & 2<sup>nd</sup> by Nathan to approve the agenda. 7 Ayes 0 Nays. Motion carried.

Motion made by Randy & 2<sup>nd</sup> by Jim to approve the minutes of June 4, 2019 meeting. 7 Ayes 0 Nays Motion carried.

Discussion/Action on Ken Kizewski request to change zoning for parcel #032-24-0916-08.13 from 5 acre parcels to 2 acre parcels A4. Parcel is 23.49 acres. Motion made by Michael & 2<sup>nd</sup> by Randy to approve changing zoning on parcel #032-24-0916-08.13 to A4. 7 Ayes 0 Nays Motion carried. Ken Kizewski was given copy of sub division ordinance, setbacks, & told to get a copy of Town of Sharon Road Ordinance. Chairman's Report told of upcoming proposed zoning changes to the Portage County Wellhead Protection Districts informational meeting to be held August 21, 2019 at 7 pm at Portage County Annex Bldg Conference Rooms 1 & 2.

No Public Comments.

Next Meeting date if required Tuesday September 3, 2019 at 6:30 pm.

Motion to adjourn made by Curtis & 2<sup>nd</sup> by Helen 7 Ayes 0 Nays Motion carried.

Submitted by Helen Basinski



# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday, September 10, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk/Treasurer, Lori Printz. Also present was 10 residents of the town and one guest. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of North Star Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of August 13, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing August 13, 2019 through September 10, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

Plan Commission Chair Gibbs reported action on parcel #032-24-0902-02.01 on a request from owners James & Julie Zblewski 646 County Rd J North, Stevens Point, WI are requesting a zoning change for parcel located on the corner of Kranski Lake Rd and Merryland Dr. This parcel is currently zoned A-1. Request Zoning change to A-2. Area to be rezoned is 10 acres. Motion by Supervisor Gagas, 2<sup>nd</sup> by Supervisor Gibbs to approve the zoning change from A-1 to A-2 on parcel # 032-24-0902.01. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gagas, 2<sup>nd</sup> by Supervisor Gibbs to approve a Resolution to amend the 2019 budget to add \$26,743.65 to Forest Managed Land Revenue (payment received from Portage County Treasurer's office with August settlement payment) and add \$26,743.65 to Public Works (Road Maintenance – regular). 3 ayes. 0 nays. Motion carried

Discussion on ordinances – addressing the need for a “No Parking on Town Roads Ordinance” – in an effort to enforce the signs, the need for a “Town Fireworks Ordinance”, updating the Uniform Dwelling Code Ordinance to address removing the construction year – town building inspector, Mike Bembenek was available to assist in questions and concerns on the request for amending the existing ordinance from 2004. Mike also provided an updated fee listing for the town review and discuss at next meeting. Also, considering a new ordinance to address only one fire inspection per year on town commercial properties.

Motion by Supervisor Gibbs, 2<sup>nd</sup> by Supervisor Gagas to approve the Town of Sharon Trick or Treat hours will be held on Sunday, October 27, 2019 from 2-5 PM. 3 ayes. 0 nays. Motion carried.

Discussion continues regarding ATV/UTV trails – the town remains open and awaits further communication from the county on their approval and/or concerns regarding the State Hwy 66 and all county roads within our municipality.

Chair Check stated the town 2000 Peterbilt has been for sale with a few lookers. Planning to add this truck on the WISCONSIN SURPLUS website.

- A FREE Nitrate Screening will take place on Wednesday, November 13<sup>th</sup> from 2-6 PM at the Town Hall. Bring water in any container for testing – can drop off water sample and pick up later or it can be mailed.
- The town office has purchased a new computer with Windows 10 – current computer over 10 years old with Windows 7 will be unsupported in January 2020.
- 2019 WI Act 9 for transportation funding is offering a one-time funding for town transportation projects through a program called the Multimodal Local Supplement (MLS). Application deadline Dec 6, 2019. This program will pay up to 90% of costs with the local government providing the remainder. The budget allowance includes \$28.7 million. Minimum project cost is \$50,000 and maximum award \$3.5M.
- The DNR visited the North Star road regarding our approved culverts – in their review of the site, they indicate fish in the area and denied us replacing the culverts and requested a bigger culvert. This project has been put off until next year due.
- The town has applied for FEMA relief due to July 19/20, 2019 storm. .

Clerk reported on Rosholt School District - Board of Education advisory Ad Hoc Child Care Program committee – an open meeting for all interested people was held on August 19<sup>th</sup>. There were at least 40 attendance. The listening meeting was filled with open discussions, concerns and constructive questions. Additional meetings are being conducted to further the open discussion and every meeting brings more answers from the committee as we pursue an estimate on costs associated with renovations for a child care program. Our third Ad hoc meeting is scheduled for Wednesday, Sept 11, 2019.

District 21 Supervisor, Jeanne Dodge commented the County is working on a 0% budget increase and the green space option has been turned down.

Town resident, Pat Wanserski brought to our attention the wash out area on Merryland Rd, someone dug a hole in the center of the intersection on Merryland Rd & Kranski Lake Rd (this is a newly paved road). Also, check for soil erosion on the shoulders from utility company equipment clearing the right of way under the power lines in this area. Town board will check the area in the morning & contact Zielies Tree Service.

**NEXT TOWN BOARD MEETING - TUESDAY, OCTOBER 8, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 8:03PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

## Town of Sharon Plan Commission Meeting Minutes for Tuesday September 3, 2019

Meeting was called to order by chairman Bill Gibbs @ 6:30 pm.

Roll call taken: P.C. Members present were Bill Gibbs, Nathan Rombalski, Michael Somers. Randy Wisniewski, Jim Hilger, Curtis Gagas, & Helen Basinski.

Meeting Notice was posted in 3 places in the Town of Sharon along with Facebook, & Town of Sharon Website.

Motion made by Curtis & 2<sup>nd</sup> by Michael to approve the Agenda. 7 Ayes 0 Nays Motion carried.

Motion made by Nathan & 2<sup>nd</sup> by Randy to approve the August 6, 2019 minutes. 7 Ayes 0 Nays Motion carried.

Discussion/Action on request of James & Julie Zblewski to allow rezoning of 10 acres on parcel #032240903-02.01 which is located on the corner of Kranski Lake Road & Merryland Drive from A-1 to A-2. Motion made by Helen & 2<sup>nd</sup> by Nathan to approve this zoning request change as the A-2 zoning is compatible with lands mapped for the L2 future land use category. 7 Ayes 0 Nays Motion carried.

Chairman has nothing to report.

Public Comments: Jeff Check gave report on Portage County Wellhead Protection Districts informational meeting held August 21<sup>st</sup> & told of some of the Town of Sharon roads that Township would like to have removed as Town Roads. Bill will look into deeds for more info as to ownership & descriptions of these roads.

Next meeting date (if necessary) Tuesday October 1, 2019 @ 6:30 pm.

Motion made by Curtis & 2<sup>nd</sup> by Jim to adjourn 7 Ayes 0 Nays Motion carried.

Submitted by Helen Basinski

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Tuesday, October 8, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk/Treasurer, Lori Printz. Also present was 8 residents of the town. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of North Star Machine, on Facebook and town website).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the agenda. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the minutes of September 10, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing September 11, 2019 through October 8, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

Plan Commission Chair Gibbs – no October meeting

Motion by Supervisor Gibbs, 2<sup>nd</sup> by Supervisor Gagas to approve a Class B Temporary license for Sacred Heart Steak Night on November 2, 2019. 3 ayes. 0 nays. Motion carried

Discussion on Rosholt Fire District 2020 proposed budget. Town of Sharon has increased their equalized value – thereby our percentage continues to increase (approx. 65%) and Town of Alban & Village of Rosholt decreased. The town pays almost 2/3's of the fire district budget and we are allowed one vote and majority of township does not benefit for lower premium due to location. The majority of the township is unprotected. The discussion includes no problem with the budget overall – possibly see if the revised bylaws can help. There is chatter of a future fire truck – that would mean almost 2/3's of the charge will be on the town of Sharon. Motion by Supervisor Gagas, 2<sup>nd</sup> by Supervisor Gibbs to approve the RFD 2020 budget as presented. 3 ayes. 0 nays. Motion carried.

One comment for the Sharon EMS Responders 2020 budget decreased by \$1000 – Mary indicates they currently have ample reserves. Motion by Supervisor Gibbs, 2<sup>nd</sup> by Supervisor Gagas to approve the Sharon EMS Responders 2020 Budget as presented. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2<sup>nd</sup> by Supervisor Gibbs to approve the updated/revised Building Permit Fee Schedule (Residential Inspection Service & Evaluation LLC) as presented. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2<sup>nd</sup> by Supervisor Gibbs to approve the No Parking on Town Roads Ordinance No. 19-10. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2<sup>nd</sup> by Supervisor Gagas to approve the Fireworks Ordinance No. 19-10/A. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2<sup>nd</sup> by Supervisor Gibbs to approve the Uniform Dwelling Code Ordinance No. 10-2019 and amend the Uniform Dwelling Code Ordinance No. 03-04. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2<sup>nd</sup> by Supervisor Gagas to approve the Fire Protection and Safety Ordinance No. 19-10/B. 3 ayes. 0 nays. Motion carried.

(All four Ordinances will summarized and published in the Stevens Point Journal by town clerk).

Motion by Supervisor Gagas, 2<sup>nd</sup> by Supervisor Gibbs to approve the use of King's Lane as part of the Shantytown snowmobile club for the 2019/2020 season. 3 ayes. 0 nays. Motion carried.

Postpone and table the discussion on the Bucktail Lane for the Rosholt Snowmobile Club to verify the trail for 2019/2020 season. No one in attendance to confirm.

No new information or activity regarding ATV/UTV trails – the town remains open and awaits further communication from the county on their approval and/or concerns regarding the State Hwy 66 and all county roads within our municipality.

Chair Check summary:

- A FREE Nitrate Screening will take place on Wednesday, November 13<sup>th</sup> from 2-6 PM at the Town Hall. Bring water in any container for testing – can drop off water sample and pick up later or it can be mailed.
- The FEMA application has been accepted and we await further communication as we continue to complete forms/applications/photocopies of everything that supports an expense regarding the July storm.
- 2019 WI Act 9 for transportation funding is offering a one-time funding for town transportation projects through a program called the Multimodal Local Supplement (MLS). Application deadline Dec 6, 2019. This program will pay up to 90% of costs with the local government providing the remainder. The budget allowance includes \$28.7 million. Minimum project cost is \$50,000 and maximum award \$3.5M.
- North Star will be done in 2020
- Town of Sharon is not eligible for the TRIP D – we received this in 2019 for the Merryland Drive – need to wait 4 years to reapply
- Follow up on the final Adhoc committee meetings (Sept 11 & Sept 30) regarding the Rosholt School District-Board of Education advisory Child Care Program – based on the information, documentation, meetings, tours, school rooms availability and need to continue to offer a need – our town committee of three individuals recommended to the Rosholt School Board to pursue the potential for renovating a part of the existing school into offering a child care program to be offered initially to the district and if openings remain, open to outside the school district. A bid for the renovation came in at \$215,000, which was below the initial \$250,000. A total of five towns/village participated in this Adhoc committee. Additional information will be conveyed in the Rosholt Record.
- FYI – the town has a new email address: [townofsharon@outlook.com](mailto:townofsharon@outlook.com)

**NEXT TOWN BOARD MEETING - TUESDAY, NOVEMBER 12, 2019**

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas, to adjourn at 7:31PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

# TOWN OF SHARON BOARD MEETING MINUTES

## Tuesday, November 12, 2019

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk/Treasurer, Lori Printz. Also present were several residents of the town. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of North Star Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda. 3 ayes. 0 nays. Motion carried

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the minutes of October 8, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the bill listing October 8, 2019 through November 12, 2018. 3 ayes. 0 nays. Motion carried, bill listing approved.

Guest, Tim Cisewski with the Portage County EMS Association presented the Clem Hintz award to Carol Grezenski for her above and beyond efforts regarding her husband's farm accident in July 2019. Carol's immediate action prior to the first responder's arrival was the difference in her husband's recovery. With heartfelt gratitude, Carol addressed the meeting with unending support for all those involved and those that supported her and her family during this trying time. Several Sharon EMS responders were in attendance and the township are proud of their unselfish work on a daily basis they provide to all.

Rosholt Snowmobile Club member, Nick Larson was in attendance and verified for the 2019/2020 season – the town road (Bucktail Lane) will not be utilized. No motion necessary.

Plan Commission Chair Gibbs – Discussion/action on request of Tim & Kathy Hug to change zoning on parcel # 032-25-0930-03 to Conservancy, A2 to allow building of a private storage garage. Parcel is 40 acres located on North Star Drive & is currently zoned as Conservancy, A4, A2. Motion by Supervisor Gagas to recommend adopting a resolution to allow Comprehensive Plan Amendment for rezoning of this parcels 1.32 acres from Conservancy to A2 Agriculture Transition, 5.05 acres from A2 Agriculture Transition to Conservancy, 2.84 acres from A4 General Agriculture to Conservancy, .70 acres from A4 General Agriculture to A2 Agriculture Transition. Approximately 16 acres would remain zoned Conservancy, while 14 acres would remain in A2. A public hearing will be held in January 2020 as a Class 1 notice to be published at least 30 days before the hearing. 2<sup>nd</sup> by Chair Check. 2 ayes 0 nays. (Bill Gibbs abstained from voting because he is acting agent for this request).

Discussion regarding ATV/UTV trails – Mark Bauer will contact the Portage County Highway Commissioner concerning how/can the ATV/UTV trails cross State Hwy 66? (Town of Bevent opened last Monday per Mark Bauer). After several months of open discussion, a suggestion was offered to hold a Public Meeting for all town residents for their input (pro's/con's, suggestions/recommendations) to determine if ATV/UTV's should be permitted on Sharon roads. Town will share info with Town of Stockton & Town of Hull. Due to upcoming holiday's, will consider securing a public meeting in January 2020. This meeting will be published.

Chair Check summary:

- A FREE Nitrate Screening will take place on Wednesday, November 13<sup>th</sup> from 2-6 PM at the Town Hall.
- The 2000 Peterbilt truck has been listed on WI Surplus site for sale
- The FEMA application has been at a standstill – due to change in upper mgmt positions, this will cause another delay – no end in sight at this time
- Town applied for TRID application for County Line Dr/Pulaski Rd (if approved – would pay 50%)
- 2019 WI Act 9 for transportation funding is offering a one-time funding for town transportation projects through a program called the Multimodal Local Supplement (MLS). Application deadline Dec 6, 2019. This program will pay up to 90% of costs with the local government providing the remainder. The budget allowance includes \$28.7 million. Minimum project cost is \$50,000 and maximum award \$3.5M. Town will apply for grant on Edgewood Ln with Town of Stockton, then pursue Wilderness & Hillcrest Rd.
- Rosholt Fire District meetings in the future will be held at 6:30PM vs 7PM
- Town of Sharon Public Hearing for the proposed 2020 budget is Monday, December 2, 2019 6PM

- FYI – the town has a new email address: [townofsharon@outlook.com](mailto:townofsharon@outlook.com)

Supervisor District 21 – Jeanne Dodge commented that the Zblewski request was approved & Nathan Check was reappointed for the Highway Commission for next 2 years

**NEXT TOWN BOARD MEETING – WEDNESDAY, DECEMBER 4, 2019**

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 7:07PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

# **TOWN OF SHARON BOARD MEETING MINUTES**

## **Wednesday - December 4, 2019**

Chairman Jeff Check called the regular monthly board meeting to order at 6:30PM

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Also present were several members of the public. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine, on Facebook and town website).

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve the agenda as presented, 3 ayes. 0 nays. Motion carried, agenda approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gaggis to approve the minutes of November 12, 2019. 3 ayes 0 nays. Motion carried, minutes approved.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the bill listing November 13, 2019 through December 4, 2019. 3 ayes. 0 nays. Motion carried, bill listing approved.

No December Plan Commission meeting.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to appoint the election workers as presented For the January 1, 2020 through December 31, 2021 term. See attachment. There are six returning: Pamela Fleishauer, Barbara Kurszewski, Susan Wiza, Laura Jakubek, Dianne Cegielski & Nancy Sander. There are six new election workers: Wanda Zuege, Dave Zuege, Shary Walkush, Arleen Gross, Dorothy Burant and Anne Jespersen. The Clerk received a letter from the Democratic party for Anne Jespersen and substitute, Pamela Fleishauer. 3 ayes. 0 nays. Motion carried, election workers approved.

Motion by Supervisor Gagas, 2nd by Chair Check to accept the rescinder letter for a Class B Retail Liquor License for Kimberly Gibbs of Kamp's Korner Bar & Grill effective Sunday, December 15, 2019. Supervisor Gibbs abstained. 2 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve a Class B Retail Liquor License for Rebecca Sankey of Kamp's Korner Bar & Grill effective Sunday, December 15, 2019. Clerk Printz received completed Alcohol Beverage Retail License application, Auxillary application for Alcohol Beverage License, personal check and info published three days in St Pt Journal. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve a bartender/operator's license for Rebecca Sankey. 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gibbs, 2nd by Supervisor Gagas to approve six temporary Class B licenses For Blackhawks Archery. (Tanner Simonis Memorial Shoot Jan 3-4, 2020, Hunter's 3D Challenge Jan 31-Feb1, 2020, Honor Flight Shoot April 4-5, 2020, Mother's Day Shoot May 9, 2020, Father's Day Shoot June 13, 2020, Hunter's Tune-up Tournament August 8, 2020) 3 ayes. 0 nays. Motion carried.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the Resolution to adopt the Portage County All Hazards Mitigation Plan Update. (Resolution Plan is over 500 pages) 3 ayes. 0 nays. Motion carried. Chair & Clerk signed resolution – Clerk will forward to Bob Weinert.

Guest, Rep. Katrina Shankland presented an award for commendation for the First Responder of the year nominee to Mary Michelkamp. The plaque detailed Mary's selfless accomplishments and tenure.

Chair Check/Clerk Printz shared results of the Nitrate screening from Nov 13, 2019. A total of 24 water samples were screened with an average of 7.82 mg/L. The lowest concentration was 1.1 mg/L and the highest was 24.5 mg/L. The state & federal drinking water standard is 10 mg/L. Seven of the 24 samples (29%) came back over the drinking water standard. In comparison with the Nitrate screening from May 22, 2019 – a total of 57 water samples were screened with an average of 4.03 mg/L. The lowest concentration was 0.1 mg/L and the highest was 32.5 mg/L. Three of the 57 samples (5%) had results over drinking water standard.



#### Chair Check

- Recap on 2000 Peterbilt was sold on the WI Surplus website for \$24,056
  - Completed a Local Roads Improvement Program (LRIP) application for TRID funding on County Line Dr and Pulaski Rd – should find out in January 2020 for results
  - Completed three Multimodal Local Supplement (MLS) applications for:
    - T of Sharon/Stockton – Edgewood Rd
    - T of Sharon – County Line Dr / Pulaski Rd
    - T of Sharon – Hillcrest
- This is the 90%/10% payout one-time grant program from WisDOT. Results on the applications should be in mid/late December 2019.
- FEMA application remains dormant – waiting on phone call from FEMA rep
  - Snowstorm in late November was tough on the gravel roads
  - 2020 Budget meeting held on Monday, December 2, 2019 was passed
  - Town of Bevent is brushing T of Sharon roads (County Line Dr, Wilderness, Woodland) in exchange the Town of Sharon will snowplow the entire County Line Dr this winter season
  - Received a “thank you” note from a non-town resident for plowing County Line Dr from recent snowstorm
  - provided 5 year summary log of Town hall, garage & roads improvement & upgrades (also on website)

#### **NEXT TOWN BOARD MEETING - TUESDAY, JANUARY 14, 2020**

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 7.30 PM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

# **TOWN OF SHARON BOARD MEETING MINUTES**

**Wednesday - December 18, 2019**

Chairman Jeff Check called the grant work board meeting to order at 8AM.

Roll call was taken. Present were Board Members Jeff Check, Curtis Gagas, Bill Gibbs and Clerk, Lori Printz. Notice of the meeting was posted in three places within the Town of Sharon (Town Hall window, kiosk between Sylvia's and Polonia Café, kiosk in front of Northstar Machine and on Facebook).

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs to approve the grant application for a new fire truck with a value of approximately \$600,000.00 completed by Chris Kluck. The Town of Sharon will accept the balance for payment if the grant application is accepted. 3 ayes. 0 nays. Motion carried.

Discussion regarding second fire station – Chris Kluck would assist in applying for a state grant – this grant would require the building to be called a community center. It will take almost a year, need general details, town population, square footage needed, etc. This building will follow all commercial building rules, survey prints and refer to state guidelines. The grant could offer 85% payment.

Motion by Supervisor Gagas, 2nd by Supervisor Gibbs, to adjourn at 8:14AM. 3 ayes. 0 nays. Motion carried.

Submitted by Lori Printz - Clerk/Treasurer

Town of Sharon Plan Commission Meeting Minutes for Wednesday January 2, 2019.

Meeting was called to order by Chairman Bill Gibbs at 6:30 pm.

Roll call taken. Plan Commission members present were Bill Gibbs, Curtis Gagas, Randy Wisniewski, Nathan Rombalski, Michael Somers, Diane Garski & Helen Basinski.

Meeting notice was posted in three places in the Town of Sharon & on Facebook & Town of Sharon Website.

Motion made by Randy & 2<sup>nd</sup> by Helen to approve the agenda. 7 ayes, 0 nays. Motion carried.

Motion made by Nathan & 2<sup>nd</sup> by Randy to approve the minutes of the November 5, 2018 meeting. 7 ayes, 0 nays. Motion carried.

Discussion/Action on request for James & Julie Zblewski (646 Cty Rd J north) Parcel # 032-24-0902-02.01 (45.96 acres) located on Merryland Drive. Currently zoned A1. Requesting zoning to be changed to A3 for construction of single family home. Motion made by Curtis & 2<sup>nd</sup> by Michael to change zoning for parcel #032-24-0902-02.01 from A1 to A3. 7 ayes, 0 nays. Motion carried.

Chairman's report-Nothing to report

No Public Comments.

Next meeting date Tuesday February 5, 2019 at 6:30 pm (if needed)

Motion made by Michael & 2<sup>nd</sup> by Diane to adjourn. 7 ayes, 0 nays. Motion carried.

Submitted by Helen Basinski